

## **KENTUCKY HEALTH BENEFIT EXCHANGE ADVISORY BOARD**

### **Meeting Minutes**

**September 27, 2012**

#### **Call to Order and Roll Call**

The first meeting of the Kentucky Health Benefit Exchange Advisory Board was held on Thursday, September 27, 2012, at 1:30 p.m. in the Hearing Room at the Department of Insurance. D.J. Wasson, Staff Assistant, Department of Insurance, acting on behalf of Commissioner Sharon Clark, Chair, called the meeting to order at 1:30 p.m. and the secretary called the roll.

Board Members Present: Commissioner Sharon Clark (by phone), Chair; Gabriela Alcalde, David Allgood, Andrea Bennett, Jeffrey Bringardner (by phone), Dr. Joe Ellis, Edward Erway, Carl Felix, Donna Ghobadi, Stephen Hall, Connie Hauser, Dr. Michael Huang, Lawrence Kissner, Deborah Moessner, Julie Paxton, Tihisha Rawlins, Dr. John Thompson, and Marcus Woodward.

Staff Present: Carrie Banahan, Reina Diaz-Dempsey, Miriam Fordham, Wanda Fowler, Kris Hayslett, Bill Nold, Gary Smith, and D. J. Wasson.

#### **Introduction of Members**

A motion to adopt Robert's Rules of Order for parliamentary procedures pertaining to the Advisory Board was made by D.J. Wasson, acting on behalf of Chairman Clark, seconded, and approved by voice vote. Chairman Clark (by phone) expressed appreciation to the members for agreeing to serve on the Board and noted that the members represented various interests. Chairman Clark also stated that the role of the Advisory Board is to provide advice, assistance, and work products for the Exchange. The Advisory Board members made introductions and stated the area of expertise each represented.

#### **Overview of the Kentucky Health Benefit Exchange**

Carrie Banahan, Executive Director, Office of the Kentucky Health Benefit Exchange, and Bill Nold, Deputy Executive Director, Office of the Kentucky Health Benefit Exchange, updated the members on the activities of the Office of the Kentucky Health Benefit Exchange (KHBE) and provided an overview of the Kentucky Health Benefit Exchange. Public forums were conducted by KHBE staff in July and August around the state to provide information about the insurance reforms under the Affordable Care Act and the Exchange. Carrie Banahan stated that KHBE staff is available to make presentations about the Exchange to community groups or organizations.

During the overview, members were briefed on the statutory basis for the Exchange, the organization of the Office of the Kentucky Health Benefit Exchange, Kentucky's decision to pursue a state-based Exchange, dates for open enrollment (October 1, 2013-March 31, 2014) and full operation of the Exchange (January 1, 2014), qualified health plans, premium assistance and tax credits under the Exchange, and the KHBE Navigator Program. The members also were notified of the finalization of the essential health benefits benchmark plan for submission to the federal Department of Health and Human Services (HHS), finalization of a contract with an information technology vendor by October 2012, and the upcoming November 16 deadline for filing an Exchange Blueprint application with HHS for a state-based exchange. HHS will notify states beginning January 1, 2014, regarding approval or disapproval of their Blueprint application.

### **Discussion and Establishment of Subcommittees**

Carrie Banahan stated that the Exchange needs input from the Advisory Board regarding the Blueprint application for a state-based exchange which must be filed with HHS by November 16. The following subcommittees and subcommittee membership were established: Behavioral Health, Julie Paxton, Chair, Gabriela Alcalde, and Deborah Moessner; Dental and Vision, Dr. Joe Ellis, Chair, Andrea Bennett, and Dr. John Thompson; Education and Outreach, Tihisha Rawlins, Chair, Gabriela Alcalde, and David Allgood; Navigator/Agent, Marcus Woodward, Chair, David Allgood, and Carl Felix; Qualified Health Plans, Deborah Moessner, Chair, Jeffrey Bringardner, Ruth Brinkley, Carl Felix, Donna Ghobadi, and Dr. Michael Huang; and Small Employer Health Options Program (SHOP), Jeffrey Bringardner, Chair, Edward Erway, and Connie Hauser. The subcommittees will provide recommendations to the Advisory Board for the Blueprint application.

Carrie Banahan stated that members may serve on more than one subcommittee and that the subcommittees may add members. Individuals with relevant subject matter expertise interested in serving on one of the subcommittees may contact Ms. Banahan, and she will consult with the subcommittee chairman and other board members about potential subcommittee members. Office of the Kentucky Health Benefit Exchange staff will provide subject matter expertise and administrative support to the subcommittees. Department of Insurance staff will also provide subject matter expertise. Input from the Navigator/Agent, Qualified Health Plans, and SHOP subcommittees is needed most immediately for the Blueprint application and meetings will be scheduled for the following week. Bill Nold stated that the list of subcommittees is not exhaustive and additional subcommittees will probably be established later.

### **Other Business**

Meeting notices, agendas, minutes, and other meeting materials will be posted on the Exchange website.

### **Scheduling of Future Meetings**

The fourth Thursday of each month was adopted as the regularly scheduled meeting date for the Advisory Board. The meeting dates for November and December will be moved to the third Thursday of the month to accommodate holiday scheduling.

The next meeting of the Advisory Board will be October 25, 2012, 1:30 p.m., at the Office of the Kentucky Health Benefit Exchange.

**Adjournment**

The meeting was adjourned at 3:33 p.m.